

Academic Advising Excellence Award, 2013 - 2014

Description

The award is given in recognition of excellence in academic advising.

Eligibility

Any full-time faculty member of the College of Arts and Sciences is eligible. An individual may receive the award once every three years.

Supporting Materials

A list of required and recommended supporting materials is attached. It is recommended that the department chair, a senior faculty member, or the nominator assist the nominee in preparation of these materials.

Cash Prizes

The academic advising award is accompanied by a cash prize of \$1000.00, subject to the availability of funds, at the sole discretion of the Dean of the College of Arts and Sciences, and will be paid out of an account designated by the Dean which is not funded by appropriations from the State of Alabama. The cash award will be subject to regular payroll withholding taxes and will be made through the normal payroll process.

Eligibility Caution

An individual may receive only one College award (teaching, scholarship, service, and advising) per academic year. If an individual is nominated for more than one award, s/he should decide which award s/he wants to be considered for and submit materials in support of that nomination only.

Selection of Recipients

The selection of the award recipient will be made by the Dean of the College of Arts and Sciences, based upon recommendations from the Faculty Awards Committee.

Nominations

Nominations for the award may be submitted by faculty, staff, and students in the College of Arts and Sciences.

Submission Information

Submit nominations via email to: Dr. R. Kent Clark (rclark@southalabama.edu), Chair, Faculty Awards Committee. All nominations are due by **5:00 p.m., March 10, 2014.**

Nominee's Supporting Materials

Submit all supporting materials to: Dr. R. Kent Clark, Chair Faculty Awards Committee, Dean's Office, HUMB 118, College of Arts and Science, University of South Alabama, Mobile, AL 36688. All supporting materials are due by **5:00 p.m., April 7, 2014.**

Excellence in Academic Advising Award

This award is given in recognition of excellence in Academic Advising. Supporting materials should aid the Awards Committee in determining the quality of the nominee's academic advising performance relative to other faculty in the department and the discipline.

Required

- Curriculum vitae.
- Letter of support from the faculty member's chairperson, which also includes comments on the relative performance of the nominee compared to other faculty in the department. (If the nominee is a department chair, a letter of support from an associate or full professor in the nominee's department may be substituted.)
- A list of the number of advisees for each semester for the last three years.
- A "Statement of Advising Philosophy" from 1 to 3 pages in length.
- Evidence of attending workshops geared to improving academic advising.
- At least five supporting letters from students or other relevant persons.
- The nominee's materials as well as all letters of support should emphasize one or more of the following:
 - Excellence in student outcomes (undergraduate, graduate, employment)
 - Quality of academic advising activities
 - Approaches to academic advising
 - Contributions to academic advising development in the department
 - Extraordinary commitment and effort in the accomplishment of the program's mission

Format

All materials should be submitted in a loose-leaf binder with labeled tabs between sections. A table of contents indicating included materials will be helpful. The binder should be labeled on the spine with the nominee's name.