## UNIVERSITY OF SOUTH ALABAMA

MEMORANDUM

Academic Affairs

DATE: July 18, 2023

TO: R. Allan Allday (EDUC) Abu B. Al-Mehdi (COM) Lanier Cauley (ENG) Chris Cleveland (Bookstore) Josh Coaker (AHP) Zach Finney (MCOB) Lori Moore (NURS) Paul Overstreet (SOC) Karen Peterson (A&S) Angela Rand (LIB) Thomas Shaw (FS)

> Ex-Officio: Beth Cain, Store Manager (USA Bookstors

FROM: Andrea M. Kent, Ph.D. Executive Vice President and Phovost

SUBJECT: Bookstore Committee 2023-2024

I am pleased to invite you to serve on the University Bookstore Committee for the 2023-2024 academic year. Karen Peterson will soon convene the first meeting for the purpose of electing a chair. The committee charge is given below.

Charge: Reviews and provides feedback on recommended improvements to bookstore

operations and services. Serves as a communication link between departments and the

bookstore. Educates faculty, staff, and students on bookstore resources.

The work of the University Standing Bookstore Committee is vitally important to the University. Please accept my appreciation for your willingness to serve. If, for any reason, you are unable to serve, please let me know.

AMK:dbg