



UNIVERSITY OF SOUTH ALABAMA
Faculty Senate

June 12, 2008

[addressed to all the deans]

Dear Dean ...

Recently, a number of individuals in different colleges throughout the university have expressed concern with the practice of scheduling multiple department or college-wide meetings during finals week. This interferes with the ability of faculty to submit final grades and be available to students during this stressful time, as well as to proactively solve student conflicts informally before grades must be submitted. While it is not the faculty senate's intention to dictate departmental or college scheduling policy and while both the senate and the faculty generally understand that sometimes it is necessary for colleges and departments to schedule meetings during finals week, we have a request for your consideration. On behalf of the faculty, the senate requests that all department chairs and deans attempt to avoid any unnecessary meetings or other administrative commitments during finals week in the future, so that faculty may give their full attention to their students' work during this time.

Sincerely,

John J. Sachs
Faculty Senate, Chair

cc President Gordon Moulton
Carl Moore, Interim-Senior Vice President Academic Affairs

John J. Sachs, Chair of Faculty Senate (2008/2009)
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